

Messe Düsseldorf (Shanghai) Co.,Ltd.
杜塞尔多夫展览(上海)有限公司

放飞梦想，管培生计划

MDS Associate Program

*Start Your Future Career at MDS
With a Tailor-made 24 Months
Training Scheme!*



若有兴趣，请发简历至：joyce.zhu@mds.cn

若有问题，请致电朱小姐：+86-13764638442

If you are interested, please send your resume to: joyce.zhu@mds.cn

Any questions, please call Ms. Zhu at: +86-13764638442

MDS Associate Program



Job Description MDS Associate Program

Introduction:

The MDS Associate Program (AP) is a tailor-made 24-month scheme bringing you a unique opportunity to unveil your potential and realize your career aspirations in the trade show industry. During the program, the Associates will be rotated to different business units and corporate functions to prepare them for later positions in trade show business on a fast track.

Job Summary:

At our Associate Program, you will work with more than 8 projects / departments in order to facilitate your learning experiences and gain a full operation picture to strengthen your capabilities.

There will be intensive opportunities for you to understand the company. Through in-depth discussions with more than 8 department heads and various on-site experiences, you will be expected to understand the general operations of different business units. Towards the end, you will be given the opportunity to share your learning and insights with the senior management.

A trainee is basically being assessed at all times as the program progresses, meaning maintaining a professional attitude and showing excellent listening skills are two of the most important attributes the trainee needs to demonstrate. In addition, good communication skills, confidence, problem-solving and an ability to develop and maintain relationships among colleagues and supervisors are essential.

The Associate should be responsible for working alongside each project director / department head and accepting delegated responsibilities and duties with the goal of eventually becoming a formal employee after the 24 months training program.

Coach-Mentor-Buddy Scheme:

Buddying

Buddies are all the team members of each department. They can share their past experience and provide you with solid support and advice favorable to your overall development progress.

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Mentoring

Mentors from senior management will help you make significant transitions in knowledge, skills and attitude by using their profession, expertise and vision. They will provide close guidance and help you understand your development from a holistic and practical perspective.

Coaching

Coaches are knowledgeable experts from senior management. They will offer you insights on understanding your long-term career development, so that personal development and career accomplishments are made possible.

Primary responsibilities:

- Work with each department heads to plan and direct the work of the organization
- Receive training instruction in subjects related to their rotational experience
- Work in different departments to gain perspective, including marketing, sales, customerservices, project, technical, finance and HR departments
- Handle established accounts to gain familiarity
- Attend periodic evaluations
- Achieve a passing score in all areas of the management training program in order to continue in the program
- Follow the work requirements of each department

Skills / Qualifications:

- College degree or above
- Fresh graduates or with preferably some internship experience in project management, exhibition industry etc.
- Responsible, dynamic & committed, flexible & creative, cooperation ability & team spirit, communication skills, readiness to learn and strong customer orientation
- Proficiency in Microsoft office skills, especially PowerPoint, Word and Excel
- Have a strong command of both spoken and written English / Chinese
- Able to work under pressure and multi-tasked
- Good listening and communication skills
- Customer service orientation
- Accuracy and attention to detail
- Time management and problem solving